



D.Y. PATIL EDUCATION SOCIETY, KOLHAPUR

Institution Deemed to be University

Reaccredited by NAAC with 'A' Grade

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DYPEDU/...../2022

Date: - 29.09.2022

Examination Circular No. 01/2022

Subject: Program of Examinations for November / December – 2022, January / February – 2023

The following is the schedule of the University Examination to be held in November / December – 2022, January / February – 2023 fixed by the University Authorities. This information should be brought to the notice of the concerned students and the staff members immediately.

A) Last date of receiving the Offline examinations forms at the following examinations.

Examination		Without Late Fee	With Late Fee	With Additional Late Fee
M.Sc. (S.C.R.M., Medical Biotechnology, Medical Physics)	From Up to	01.11.2022 to 07.11.2022	09.11.2022 to 14.11.2022	15.11.2022 to 18.11.2022
M.D., II nd , III rd Part – I & II MBBS, B.Sc. (N) Sem. I & II B.Sc. (N), P.B.B.Sc. (N), M.Sc. (N), B.P.Th., P.G.D.M.L.T., C.C. in Dialysis Assistant, C.C. in O.T. Technician, AHS (B.Sc. Optometry, B.Sc. M.R.I.T., B.Sc. M.L.T., B.Sc. O.T.T. Semester – I Only)	From Up to	01.11.2022 to 07.11.2022	09.11.2022 to 14.11.2022	15.11.2022 to 18.11.2022
I st MBBS, B.Sc. (N) Sem. III, B.Sc. (H.S.)	From Up to	01.12.2022 To 07.12.2022	08.12.2022 To 12.12.2022	13.12.2022 To 16.12.2022

Sr. No.	Examination	M/E.	Date of Commencement	Remark
1.	M.D. (Supplementary)	M	19.12.2022	
2.	I st MBBS (Fresh)	M	01.02.2023	
3.	II nd MBBS (Fresh)	E	19.12.2022	
4.	III rd MBBS Part – I (Fresh)	M	20.12.2022	
5.	III rd MBBS Part – II (Fresh)	E	19.12.2022	
6.	I st B.Sc. (N) (Supplementary)	M	19.12.2022	
7.	II nd B.Sc. (N) (Supplementary)	E	19.12.2022	
8.	III rd B.Sc. (N) (Supplementary)	M	19.12.2022	
9.	IV th B.Sc. (N) (Supplementary)	E	20.12.2022	
10.	B.Sc. (N) – Sem. – I (Fresh)	M	19.12.2022	
11.	B.Sc. (N) – Sem. – II (Supplementary)	M	20.12.2022	
12.	B.Sc. (N) – Sem. – III (Fresh)	E	10.02.2023	
13.	I st P.B.B.Sc. (N) (Supplementary)	M	19.12.2022	
14.	II nd P.B.B.Sc. (N) (Supplementary)	E	20.12.2022	
15.	I st M.Sc. (N) (Supplementary)	M	23.12.2022	
16.	II nd M.Sc. (N) (Supplementary)	E	28.12.2022	
17.	M.Sc. (SCRM) Sem. I (Fresh)	M	09.12.2022	
18.	M.Sc. (Med. Biotech.) Sem. I (Fresh)	M	09.12.2022	
19.	M.Sc. (Med. Biotech.) Sem. III (Fresh)	M	12.12.2022	
20.	M.Sc. (Med. Biotech.) Sem. II (Supplementary)	M	01.12.2022	
21.	M.Sc. (Med. Phy.) Sem. I (Fresh)	M	09.12.2022	
22.	M.Sc. (Med. Phy.) Sem. III (Fresh)	M	12.12.2022	
23.	M.Sc. (Med. Phy.) Sem. II (Supplementary)	M	01.12.2022	

24.	P.G. D.M.L.T (Supplementary)	E	19.12.2022	
25.	Certificate Course in Dialysis Assistant (Supplementary)	E	23.12.2022	
26.	Operation Theatre (OT) Certificate Course (Supplementary)	E	23.12.2022	
27.	B.Sc. (H.S.) Sem. I (Fresh)	M	01.02.2023	
28.	B.Sc. (H.S.) Sem. II (Supplementary)	E	01.02.2023	
29.	B.Sc. (H.S.) Sem. III (Fresh)	M	06.02.2023	
30.	B.Sc. (H.S.) Sem. IV (Supplementary)	M	20.02.2023	
31.	B.Sc. (H.S.) Sem. V (Fresh)	E	03.02.2023	
32.	B.Sc. (H.S.) Sem. VI (Supplementary)	M	09.02.2023	
33.	I st B.P.Th. (Supplementary)	M	19.12.2022	
34.	II nd B.P.Th. (Supplementary)	E	19.12.2022	
35.	III rd B.P.Th. (Supplementary)	M	20.12.2022	
36.	B. Optometry Sem. – I (Fresh Batch)	M	01.02.2023	
37.	B.Sc. MRIT Sem. – I (Fresh Batch)	M	01.02.2023	
38.	B.Sc. MLT Sem. – I (Fresh Batch)	M	01.02.2023	
39.	B.Sc. OTT Sem. – I (Fresh Batch)	M	01.02.2023	

1. Eligibility for candidate: -

- 1.1 The Dean/Principal/Coordinator is requested to bring the Internal assessment marks and attendance rules to the notice of students and all concerned and certify their eligibility accordingly. No deviation from these rules is permitted.
- 1.2 A candidate, desirous of taking an University examination, shall prosecute a regular course of study in a constituent College / Departments of the University for the course leading to the examination for which he/she applies for not less than the period prescribed in the concerned rules.

Explanation: 1) 'Prosecution of a regular course of study' means attendance at not less than 75 % of the lectures delivered in each subject of the course of instruction and 80% in practical work for the examination during the total academic period. Attendance in both cases shall be calculated till such date before the commencement of the written examination or upto the end of the academic term whichever is later.

2) It will be the **sole responsibility** of the concerned **Dean/Principal/Coordinator** to verify and certify the attendance of the applicants and the admission date. **The examination forms of the applicants who do not fulfill the required conditions as mentioned above should not be sent to the University. Grant of Term will be certified by Dean/Principal/Coordinator strictly as per rules.**

- 1.3 i) A candidate who is unable to present himself for an examination or a part thereof shall not be entitled to any refund of his/her fees. However, an applicant who is found ineligible for an examination shall be entitled to refund of 3/4th of the net examination fee paid.
- ii) If a candidate suppresses some vital information or gives false information to appear at an examination for which he /she is not eligible or entitled, the total amount of fee paid by him/her shall be forfeited. He / She may be debarred for one term from appearing in further examination and / or fine of Rs.1000/- will be imposed. However, in case of subsequent indulgence of similar nature, the period of debarment may be extended up to three terms.

2. Examination Form:-

Candidate should submit examination form. Using his/her PRN number. Copy of the examination form along with attested copy of the statement of marks of last examination passed and the cost of the **form Rs. 100/-** should be also submitted through Dean/Principal/Coordinator in the University (Examinations Section). Late fee & Additional late fee is as under.

1. **Late fee** of Rs. 500/- (**For MBBS**) / Rs. 200/- (**For All other courses**)
2. **Additional late fee** Rs. 1500/- (**For MBBS**) / Rs. 500/- (**For All other courses**)

3. Filling up of Examination Form: -

- 3.1 The college should give the detailed information in the lecture hall under the instructions of a senior teacher/officer, so that the forms will be filled, in a proper and correct manner.

4. Acceptance of Examination Forms at University: -

- 4.1 **The Dean/Principal/Coordinator should submit forms received from the student, immediately before the last date of submission of examination forms is prescribed. With their Seal and Signature.**
- 4.2 **The University will not, in any case, receive examination forms after the last date i.e. WITH ADDITIONAL LATE FEE.**

5. Services of Teaching and Non-Teaching Staff and Faculties: -

- 5.1 The services of all teaching and non-teaching employees and the facilities of the colleges should be made available for conducting the examinations. The gravity of the examination work should be brought to the notice of all concerned.
- 5.2 The Dean/Principal/Coordinator of the college / Institution should arrange a meeting of teaching and non-teaching staff and bring the instructions to their notice.

**Internal Assessment Marks for November / December – 2022,
January / February – 2023**

- 1) It is brought to the notice of all concerned that No request for ‘change of marks’ can be entertained once marks have been submitted by the College.
- 2) While Preparing Final Marks of Internal Assessment the Rounding Mechanism as illustrated in following Table should be applied.

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

- 3) A candidate is only entitled to appear for University Examination who has **minimum prescribed marks** in Internal Assessment as per programme requirement.
- 4) The Heads of the Depts./Principal/Coordinator are requested to submit the Internal Marks of **eligible students** 15 days before the commencement of First paper of concerned examination.

Assessment of Answer Books

- 1) University follows double valuation for each course of all programs.

General Instructions for verification of marks and Photo – Stat Copy of the answer books.

- 1) In case of any clarification, student may refer to The Dean / Principal of the respective constituent unit and to the examination manual on the website. If the issue is not resolved the student may visit the examinations office of university.
- 2) The regular candidate should submit the application for verification and / Or Photo – Stat Copy answer books within ten days from the issue of the mark sheet of concerned examination.

Place: Kolhapur
Date: - 29.09.2022

Controller of Examinations