



D. Y. PATIL EDUCATION SOCIETY, KOLHAPUR
(Deemed University)
Accredited by NAAC with 'A' Grade

MINUTES

IQAC Meeting 08.08.2017

The meeting of Internal Quality Assurance Cell was convened on **Tuesday, 8th August, 2017 at 12.30pm** in the MET Hall. Hon'ble Vice-Chancellor chaired the Meeting.

The attendance was as follows:

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| 1. Hon'ble Vice-Chancellor Prof. (Dr.) Prakash Behere | -Chairman |
| 2. Dr. V. V. Bhosale, Registrar | -Member |
| 3. Mr. S.P.Kole Finance Officer | -Member |
| 4. Dr. R. K. Sharma Dean, Medical College | -Member |
| 5. Dr.Mrs. A. D. Patil Vice-Principal | -Member |
| 6. Prof. (Dr.) C.D.Lokhande, Dean, Research Director | -Member |
| 7. Dr. R. J. Khyalappa, Prof. & Head, Medicine | -Member |
| 8. Dr. Mrs. Roma Chougale, Prof. & Head, Microbiology. | -Member |
| 9. Dr. Mrs. Vasudha Nikam, Prof. & Head, Anatomy, | -Member |
| 10. Dr. Mrs. Sonal Walawalkar, Assoc. Professor, Obst. & Gyn | -Member |
| 11. Dr. Sanjay D. Patil, President, D. Y. Patil Education Society, Kolhapur | -Member |
| 12. Dr. J. F. Patil, Former Director, BCUD, Shivaji University, Kolhapur | -Member |
| 13. Dr. Arvind Gulbake, Asst. Professor, R. & D | -Member |
| 14. Dr. B.M.Tiwale, Prof. & Head, Biochemistry | -Invitee |
| 15. Dr.R.V.Ranade, Prof. & Head, Dermatology | -Invitee |
| 16. Dr. Mrs. Shimpa Sharma, Prof., Medicine | -Coordinator |

Mr. Chetan Sharma, 3rd Year MBBS, and Dr. Shabiullah Sayyed, PG Psychiatry were granted leave of absence

The following business was transacted in the meeting.

In the beginning Hon'ble Vice-Chancellor welcomed all and briefed about purpose of meeting. Further, he requested Dr. Mrs. Shimpa Sharma, Coordinator, IQAC to discuss about planning for NAAC visit and start the presentation by Criteria Heads.

1. The Criteria-wise presentation were made as follows:

Dr. R.V. Ranade made presentation for Criteria I

Dr. Mrs. Shimpa Sharma made presentation for Criteria II

Dr. C.D. Lokhande made presentation for Criteria III

Dr. R. J. Khyalappa made presentation for Criteria IV

Dr. Mrs. A. D. Patil and Dr. B. M. Tiwale jointly made presentation for Criteria V

Dr. V. V. Bhosale made presentation for Criteria VI

Dr. Mrs. V. R. Nikam made presentation for Criteria VII

2. The Criteria-wise thorough discussions were made after each presentation. Suggestions to restructure criteria data in Criteria Nos. 3.4.5, 4.2.1 and 5.3.4 were emphasized.
3. It was resolved to take review and trials of Departmental presentations by Heads of the Departments. Criteria heads were to be present during these presentations to monitor data being presented.
4. The preparations of documents, types of list, presentation arrangements and alumni activities were discussed.

The meeting concluded with a vote of thanks to the chair.



Coordinator



Chairman



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Action Taken Report on Minutes of the meeting dated 08.08.2017

- Based on criteria-wise presentations, a review was taken to confirm the implementation of suggestions made during the meeting.
- The schedule was planned to take review and trials of presentation by Heads of the Departments.
- The prescribed list for departmental documentation was made and circulated.

IQAC Co-ordinator



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MINUTES

IQAC Meeting 09.10.2017

The meeting of Internal Quality Assurance Cell was convened on **Monday, 9th October 2017 at 12.30pm** in the MET Hall. Hon'ble Vice-Chancellor chaired the Meeting. All HODs also invited to attend the same.

The attendance was as follows:

1. Hon'ble Vice-Chancellor Prof. (Dr.) Prakash Behere
2. Dr. V. V. Bhosale, Registrar
3. Dr. R. K. Sharma, Dean, Medical College
4. Prof. (Dr.) C.D.Lokhande, Dean, Research Director
5. Dr. B.C.Patil, Medical Superintendent
6. Dr. Mrs. A. D. Patil-Vice-Principal
7. Dr. Mrs. Shimpa Sharma, Co-ordinator, IQAC
8. Dr.B.M.Tiwale, Prof.&Head Biochemistry
9. Dr.Mrs.M.A.Burande, Head, Pharmacology
10. Dr.Mrs.S.S.More, Prof.& Head, Pathology
11. Dr.Mrs. R.A.Chougale, Head, Micro
12. Dr.Ashutosh Potdar, Head, FMT
13. Dr.Mrs.A.V.Wagh, Prof. & Head, Community Medicine
14. Dr.R.J.Khyalappa, Prof.& Head, Medicine
15. Dr. R.M.Kulkarni, Prof. & Head, Surgery
16. Dr. M.M.Sabnis, Prof. & Head, Ophthalmology
17. Dr.Nitin Wadhvani, Prof. & Head, Radiology
18. Dr. Mrs. Vasudha Sawant, Assoc. Prof., OBG
19. Dr. R. V.Ranade, Prof.&Head, Dermatology
20. Dr. A. B. Kurane, Prof.&Head, Pediatrics
21. Dr. Salim Lad, Prof.&Head, Orthopedics
22. Dr. Mohan Potdar, Prof.&Head, TB & Chest
23. Dr. Mrs. Sonal Walawalkar, OGB
24. Dr. Mrs. V. S. Patil, MEU
25. Dr. Mrs. S. M. Tiwale
26. Dr. Devrat Harse, Psychiatry

The following business was transacted in the meeting.

In the beginning Hon'ble Vice-Chancellor welcomed all and briefed about purpose of meeting. He thanked all faculty for the efforts contributed towards the NAAC inspection previous month. Further, he requested Dr.Mrs.Shimpa Sharma, Co-ordinator, IQAC to discuss about NAAC visit and road map for next phase.

Firstly, she offered thanks to all Heads of the Departments for their co-operations for preparations of NAAC Visit.

Following points were discussed:

1. Department Activities Report

Different activities like conferences, workshops, seminars, guest lectures are being carried out by all departments. The detailed report with activities details and photographs should be sent to Registrar Office, Dean Office, IQAC Office, Research Director Office and President Office. The prescribed proforma for departmental activity report was discussed, finalized and decided to communicate time to time for concerned offices.

2. Award & Prizes

The details of awards and prizes to faculty and students also be informed to above mentioned Offices time to time through Heads of the Departments.

3. Innovations and Publications of research papers

Some unique innovations undertaken by different departments could be adopted by all departments based on their needs. Clinical Modular Time-Table by department of Medicine, PG orientation by department of Surgery, Newsletter by Microbiology & Pharmacology all were examples presented. Department of Psychiatry already had started work for their newsletter - they were congratulated for the same. The faculty and students should try to publish their research paper in journals with high impact factor and which are recognized by both UGC and MCI. The list of these journals is available on UGC and MCI websites.

4. Value Added Courses

As per NAAC norms, it is necessary to offer value-added courses to students in order to enrich their knowledge in various fields. It is recommended to start following such courses:

1. Advance Course in Bio-ethics
2. Yoga and Wellness
3. Environmental and Sustainability awareness
4. Basic Life Support (BLS)
5. Communication and Soft Skills
6. Personality and Professional development
7. Research Methodology

5. ICMR STS Projects

Every department should encourage students to submit ICMR STS Projects. Minimum two projects should be sent to ICMR by each department. Students interested in research should be identified and encouraged to do these projects, rather than students being selected based on academic record alone.

6. Alumni Association Activities

Different initiatives should be taken by all departments to strengthen alumni activities and special efforts should be made for donation from Alumni. Regular communication with the alumni must be increased and they should be apprised of all advances and unique activities of the University.

7. Organization of Conferences/Workshops

Further, it is informed that Hon'ble President directed to all Heads to organize to organize one regional conference once in a year, one national conference once in two years and one international conference once in a five year. The dates, preparation should be finalized in advance. The University will provide financial assistance for these activities. Further, organizer may also approach difference external funding agencies like MCI, ICMR, DST, INSA, etc. for financial assistance. The Office of Research Director will help for this purpose.

8. Ethics Module, ATCOM

There was discussion on Ethics Module and ATCOM modules and the need to review their delivery. The modules prepared must be covered in completion.

9. Some other matter with permission of chair

Registrar requested to all Heads to send the reports in prescribed format for Annual Report. He also requested for updated news about upcoming conferences and completed activities to be sent to the AIU newsletter. Preparation for submission of the UGC report are underway and the visit is likely to happen by November. All departments were requested to keep their records updated for the same.

10. Dr. Lokhande, Research Director requested all HODs to pass on message to faculty and PGs to register for the forthcoming International Conference on Nanotechnology addressing the convergence of materials science, biotechnology and medical science.

At the end, the Registrar also offered vote of thanks for attending this meeting.


Co-ordinator, IQAC


Registrar


Vice-Chancellor



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Action Taken Report

on

Minutes of the meeting dated 09.10.2017

- a) Department Activities Report proforma was made and circulated to all departments with a request to submit the information of ongoing activities in the said proforma.
- b) Different activities were planned with reference to planned innovations and same were informed to all departments for further implementation.
- c) A meeting with Dr. B. C. Patil, Secretary, Alumni Association was conducted to plan different activities.
- d) Department-wise tentative numbers were finalised for the planning of international, national and state level conferences/Seminars and CMEs.
- e) Annual Report information prescribed format circulated to all departments for the data collection.

IQAC Co-ordinator



D. Y. PATIL EDUCATION SOCIETY, KOLHAPUR

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MINUTES

A meeting of the Internal Quality Assurance Cell was convened on Thursday, 07th December 2017 at 12.30pm in the University Office, D. Y. Patil Vidyanagar, Kolhapur. Hon'ble Vice-Chancellor chaired the meeting.

The attendance was as follows:

1. Hon'ble Vice-Chancellor Prof. (Dr.) Prakash Behere	-Chairman
2. Dr. V. V. Bhosale, Registrar	-Member
3. Mr. S.P.Kole Finance Officer	-Member
4. Prof. (Dr.) C.D.Lokhande, Dean, Research Director	-Member
5. Dr. R. J. Khyalappa, Prof. & Head, Medicine	-Member
6. Dr. Mrs. Roma Chougule, Prof. & Head, Microbiology.	-Member
7. Dr. Mrs. Vasudha Nikam, Prof. & Head, Anatomy,	-Member
8. Dr. Mrs. Sonal Walawalkar, Assoc. Professor, Obst. & Gyn	-Member
9. Dr. Sanjay D. Patil, President, D. Y. Patil Education Society, Kolhapur	-Member
10. Dr. J. F. Patil, Former Director, BCUD, Shivaji University, Kolhapur	-Member
11. Dr. P. R. Patil, DHO	-Member
12. Dr. Mrs. Shimpa Sharma, Prof., Medicine	-Coordinator

Dr. R. K. Sharma, Dean, Medical College, Dr. Arvind Gulbake, Asst. Professor, R. & D, Mr. Chetan Sharma, 3rd Year MBBS, and Dr. Shabiullah Sayyed, PG Psychiatry were granted leave of absence.

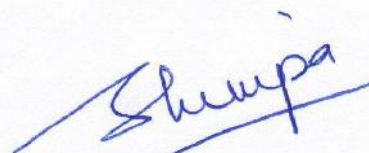
The following business was transacted:


In the beginning the Chairman welcomed all the distinguished members of the IQAC and took a review of various activities conducted by the University. Further, he congratulated and expressed thanks to all for their active contributions of IQAC for achieving NAAC 'A' Grade to our University. Then he directed IQAC Co-ordinator Dr. Mrs. Sharma to place the items on agenda. Dr. Mrs. Sharma highlighted about different suggestions made by AAA, NAAC Peer Team and UGC Expert Committees and following points were discussed.

- 1) **Online Feedback:** There was discussion about online feedback. It is necessary to initiate the submission of online student feedback form. The different feedback forms are made by the IQAC. It was resolved to shoulder this responsibility to the Website Committee with additional manpower or separate Associate Dean to be appointed. The feedback so collected should be analyzed and outcome of the same be communicated to concerned time to time.
- 2) **Institution of Ethics Module:** Ethics Module training be given to deputed faculty in UNESCO Training program which is to be held on in next two months. The Dean Office will ask large departments to depute two faculty and small departments to depute one faculty for the said program.

- 3) **New Teaching-Learning Methods:** There was discussion on new teaching-learning methods and it was resolved that the MEU will handle this issue.
- 4) **Competency Based Innovative Programs:** This concept was thoroughly discussed. It was resolved to use existing competency to develop competency based innovative programs and curricula. Existing infrastructure like skill lab, RICH Cell may be used for the same. Hon'ble Vice-Chancellor Office will provide the list of different programs.
- 5) **Performance Based Incentives/Awards/Rewards to the students:** Presently, the University is providing cash prizes and certificates to the topper students. It was decided to give Laptops, Stethoscopes, Books, etc. to the topper students in final examinations and sports activities. It was resolved to constitute a Sub-Committee as follows to formulate a structured mechanism for the same.
 - a) Hon'ble Vice-Chancellor Prof. (Dr.) P.B. Behere -Chairman
 - b) Prof. (Dr.) J. F. Patil, Former Director, BCUD -Member
 - c) Mr. S. P. Kole, Finance Officer -Member
 - d) Dr. Mrs. Vasudha Sawant, Assoc. Prof. OBG -Member
- 6) **Increased accessing of Research Funds:** The Committee suggested to access more research funds. Different policies were discussed to encourage the faculty to submit the research projects to different external funding agencies. It was decided to ask all departments to depute a faculty for the training and participation in forthcoming Research Methodology Workshop organized for pre-PhD and PhD students.
- 7) **Lack of research publications in Pre-Para Departments:** The AAA Committee observed that there is lack of research publications in Pre-Para Departments. It was decided that Dr CD Lokhande would address this through the office of the Director Research and Development.
- 8) **To fructify the existing MOUs:** After signing MOUs, collaborative activities like faculty-student exchange, joint research publications, joint research projects, etc. be undertaken. Measurable outcome should be there for every MOU. It was resolved to discuss this issue in detail during the forthcoming meeting of Research Committee.
- 9) Following different points were discussed to proceed further in due course of time: NABL/NABH Accreditation, separate DY Patil YouTube channel, Short-Term Fellowship courses, interdisciplinary research in Ayurveda, incentives for research publications and preparation of Campus News Letter.

The meeting concluded with a vote of thanks to the chair.


Coordinator


Chairman



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Action Taken Report on Minutes of the meeting dated 07.12.2017

Sr. No.	Item	Action Taken
1	Online Feedback	IQAC Co-ordinator has made detail discussion with IT Staff to explore the process of the submission of online students' feedback form. The available feedback form was shared for the preparation of google forms
2	Institution Ethics Module	Ethics Module training program planned and requested Dean Office for deputation of faculty circular to all departments.
3	Increasing research publications in Pre-Para Departments	The Heads of the Departments of Pre-Para Departments are advised to encourage faculty to increase number of research publication. Further, they also advised to appeal faculty to utilize different research facilities available in Centre for Interdisciplinary Research.
4	Activities under MoU	IQAC Co-ordinator has made discussions with faculty and researcher involved in different MoUs and explored the different possibilities to increase the activities under MoU.
5	NABH/NABL Accreditations	IQAC Co-ordinator has made preliminary discussions with Medical Superintendent of Hospital and planned to start NABH/NABL Accreditation process.


IQAC Co-ordinator



D. Y. PATIL UNIVERSITY

D.Y. PATIL EDUCATION SOCIETY, KOLHAPUR

(Deemed to be UNIVERSITY Declared u/s 3 of the UGC Act 1956 vide Notification No. F9-26/2004-U.I dt. 01-09-2005 of the GOI)

Accredited by NAAC with 'A' Grade

MINUTES

A meeting of the University “**Internal Quality Assurance Cell (IQAC)**” was held on Wednesday, 31st January 2018 at 03.30pm, in the University office.

The attendance was as follows:

1. Hon'ble Prof. Dr. P.B. Behere, Vice-Chancellor	Chairman
2. Dr. V. V. Bhosale, Registrar	Secretary
3. Shri. S. P. Kole, Finance Officer	Member
4. Shri. A. C. Powar, Controller of Examinations	Member
5. Prof. C. D. Lokhande, Research Director	Member
6. Dr. R. J. Khyalappa, Prof. & Head, Medicine	Member
7. Dr. Mrs. Roma Chougule, Prof. & Head, Microbiology	Member
8. Dr. Mrs. Vasudha Nikam, Prof. & Head, Anatomy	Member
9. Dr. Mrs. Sonal Walawalkar, Assoc. Professor, Obst. & Gyn	Member
10. Dr. Arvind Gulbake, Asst. Professor, R. & D	Member
11. Dr. P. R. Patil, DHO	Member
12. Dr. Mrs. P. R. Desai, Prof. & Head, Physiology	Invitee
13. Dr. B. C. Patil, Medical Superintendent	Invitee
14. Dr. Mrs. Meeta A. Burande, Prof. & Head, Pharmacology	Invitee

The following business was transacted,

In the beginning the Chairman welcomed all the distinguished members of the IQAC and briefed about the outcome of Assessment and Accreditation by NAAC and UGC Expert Committee to review and various activities conducted by the University. This was the post Accreditation IQAC meeting, hence various points were discussed as follows:


- 1) Superspeciality program: problem of faculty, experienced faculty, mechanism and policy framework, find specialty departments out of existing departments, identify those superspeciality programs where transitory qualifications are permissible, list of 11 superspeciality programs in the schedule of Medical Council of India, faculty with basic qualification and specialty experience, example of surgical gastroenterology, 3 years experience in specialty department of medical college, basic training attributed to these specialty, specialty training program, skill oriented program, etc. Select the mid-level Associate Professor or Professor who want to make their careers, pickup the superspeciality program in the context of nature of admissions being made now, many seats vacant for current year, problem of centralized counseling, make a roadmap for 5yrs.

- 2) Don't go for creation of Unit, make a Specialty Departments, so that committed work will be done, clinical material will be available, MCI say recognized training experience, Discussion on Transfusion Medicine Department problem
- 3) MET Upgradation: Requiring minimum 6 faculty who trained advanced course or fairer fellowships/M.Phil. course and any other related training, advantage of own faculty development programs
- 4) Physiotherapy Unit: Renomenclature to Department of Rehabilitated Medicine Department of Physical Medicine integrated department, integrate the services
- 5) Yoga Certificate Course: Yoga, Ayush, Naturopathy these are statutory words, include yoga but say for example Life style Medicine, healing Mind, Body & Soul, work under the areas which are covered in the domain of modern medicine.
- 6) Submission of DST Project: 22 emerging areas in medicine identified, Tandon Committee, 5 years plan, Nanotechnology in Medicine, map out the areas from those 22, your existing areas, your upcoming areas, your newer areas to be undertaken and then development of profile of each one of them on annual pattern, initialization of emerging areas
- 7) NRF: Computation modalities not relevant to health sciences.
- 8) Virtual learning classrooms: Make Virtual Learning Centre housing entire information and communication technology which will be available for UG, PG training, learning and examinations.
- 9) Quality Paper Publications: Identify research faculty, departmental level target, supportive mechanism, PG Thesis topic, proper guidance, privilege researchers in the university, pickup the person from middle level Assoc Prof., every department should catch the good researchers, harness them, support them, allocate things to them and then expect the outcome. Department level best 3 researcher ceremonial recognize, impact factor more than 3.5, monetary incentives, researchers team, University's research profile not impressive. Policy for paper publication for his specialty, medical education research for promotion, incentives.
- 10) Centre for alternative medicine: What is alternative medicine in Indian context not match with WHO. 2008 Paris declaration: definition of alternative medicine that which other than prescribed recognized pathy in that particular country. Indian Context: seven pathy-Modern Medicine, Herbal Medicine, Yoga, Naturopathy, Siddha, Homeopathy, Alternative Medicine-

Folk Medicine, Padmashree award to lady for snake biting treatment, Kerala Ayurveda-Brand, duplication should be avoided.

- 11) Reverse Pharmacology: Govt. has identified 476 drugs, reverse format of drug discover, drug creation and snake biting scientific evidence of drug, rationalize the medicine, AAA-Affordable, Available & Accessible
- 12) Best Practices: Duplication should be avoided
- 13) MoUs: functional; Outcomes, collaborative research papers, workshops, faculty exchange
- 14) Clinical Psychology: Qualification for Clinical Psychology, appoint Clinical Psychologist under Student Guidance Unit, Attitudinal, aptitudinal and Behavioral Analysis of freshly admitted boys, yearly assessment, 3 milestones available, learning to respect the dead, learning to respect the living, learning to respect for life, learning to living for himself. Attitudinal change sympathy-empathy
- 15) Diploma Course Geriatric Medicine: Why Diploma, start degree course. Same requirements for degree.
- 16) Centre of Excellence of National Relevance : Link to life style medicine, PG Specialty Clinics, Operational extension of PG Specialty clinic -Centre of Excellence , 19 Specialty clinics for PG Courses
- 17) Environmental Sciences under Interdisciplinary
- 18) Make blue print, action plan and time bound targets, outcome analysis, prepare monitoring mechanism.

The meeting concluded with a vote of thanks to the chair.



Chairman



D. Y. PATIL UNIVERSITY

D.Y. PATIL EDUCATION SOCIETY, KOLHAPUR

(Deemed to be UNIVERSITY declared as 1 of the UGC Act 1956 vide Notification No. F9-26/2004-CL3 dt. 01-09-2005 of the UGC)

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Action Taken Report
on
Minutes of the meeting dated 31st January, 2018

Sr. No.	Item	Action Taken
1	Super-speciality program	Discussed with Heads of the Clinical Departments to explore the possibilities to start the super-speciality programs.
2	MET Upgradation	A need of upgradation of existing MET Unit was discussed with Dean, Medical College. Faculty identified for advanced course training and such similar fellowships, if any.
3	Quality Paper Publications	Faculty were identified from different departments and Centre for Interdisciplinary Research and encouraged them.
4	Best Practices	Detailed discussions were made with Criteria-VII Members to select the Best Practices.


IQAC Co-ordinator

D. Y. PATIL EDUCATION SOCIETY, KOLHAPUR (Deemed to be University)

(Declared u/s 3 of the UGC Act 1956 vide Notification No. F.9-26/2004-U.3 dt. 01-09-2005 of the GOI)

Reaccredited by NAAC with 'A' Grade

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MINUTES

A meeting of the University "Internal Quality Assurance Cell (IQAC)" was held on Tuesday, 20th March, 2018 at 11.00am, in the University office.

The attendance was as follows:

1.	Hon'ble Prof. Dr. P.B. Behere, Vice-Chancellor	Chairman
2.	Dr. Mrs. Shimpa Sharma, Pro-Vice-Chancellor	Coordinator
3.	Dr. V. V. Bhosale, Registrar	Secretary
4.	Dr. R. K. Sharma, Dean	Member
5.	Shri. S. P. Kole, Finance Officer	Member
6.	Shri. A. C. Powar, Controller of Examinations	Member
7.	Prof. C. D. Lokhande, Research Director	Member
8.	Dr. R. J. Khyalappa, Prof. & Head, Medicine	Member
9.	Dr. Mrs. Roma Chougule, Prof. & Head, Microbiology	Member
10.	Dr. Mrs. Vasudha Nikam, Prof. & Head, Anatomy	Member
11.	Dr. Mrs. Sonal Walawalkar, Assoc. Professor, Obst. & Gyn	Member
12.	Dr. Arvind Gulbake, Asst. Professor, R. & D	Member
13.	Dr. P. R. Patil, DHO	Member
14.	Dr. Mrs. P. R. Desai, Prof. & Head, Physiology	Invitee
15.	Dr. B. C. Patil, Medical Superintendent	Invitee
16.	Dr. Mrs. Meeta A. Burande, Prof. & Head, Pharmacology	Invitee
17.	Dr. Mrs. Vaishali Gaikwad, Professor, Surgery	Invitee
18.	Dr. B. C. Patil, Medical Superintendent	Invitee

The following business was transacted,

Important Points

1. Minutes of the Previous meeting dated 31.01.2018 confirmed.
2. After thorough discussions, criteria-wise committees were reconstituted as follows:.

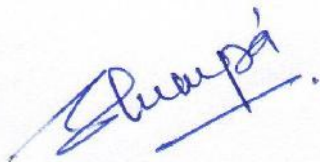
Criterion -I	Curricular Aspects	Dr. Mrs. V. V. Gaikwad, Professor & Associate Dean, Academics-Clinical & Surgical: Convener
Criterion-II	Teaching-Learning & Evaluation	Dr. Mrs. V. R. Nikam, Profesor & Associate Dean, Academics-Pre & Para Clinical : Convener
Criterion-III	Research, Consultancy & Extension	i. Dr. C. D. Lokhande, Research Director : Convener ii. Dr. Mrs. Sonal Walawalkar, Assoc. Prof.OBG
Criterion-IV	Infrastructure & Learning Resources	i. Dr. R.J.Khyalappa, Professor & Associate Dean-Research & Consultancy : Convener ii. Dr.ArvindGulbake, Asst. Prof., R&D iii. Mr. SadanandSabnis, Assoc. Prof., D.Y.Patil College of Engineering & Technology
Criterion-V	Student Support & Progression	i. Dr Ashalata Patil, Vice Principal : Convener ii. Dr. N.T. Venugopal, Associate Professor & Associate Dean-Student Affairs
Criterion-VI	Governance & Leadership	Dr.V.V.Bhosale, Registrar : Convener
Criterion-VII	Innovations & Best Practices	Dr Shimpa Sharma, Pro-Vice Chancellor & IQAC Coordinator: Convener Dr. Mrs. R.A. Chougule, Prof.& Head, Microbiology

The concerned committee members may constitute sub-committees on their own i.e. they can add any faculty in their committee.

3. Broad outline of all criteria was given as per the new NAAC Manual of July 2017.
4. It was requested to add one paragraph or lines about quality assurance steps taken in reports of all academic activities such as guest lecture, seminars, conferences, etc.
5. Hon'ble Chancellor suggested to download the SSRs of 8-10 Universities who got A+ NAAC Grade. All Committee members should study the same and fix their targets accordingly i.e. number of conferences, number of research papers, etc.
6. There was thorough discussion on "Alumni Donation" in the form of amount and equipment. Dr. N. T. Venugopal and Dr. B. C. Patil were asked to take certain steps

for the same. It was also decided to make donation SOPs or guidelines for Income-Tax exemptions and other financial conditions. Mr. S. P. Jadhav, Deputy Registrar shouldered this responsibility regarding Income-Tax exemption process. Dr. B. C. Pati proposed that there will be Alumni meet on June 9th & 10th 2018. "Hon'ble chancellor suggested that correspondence with alumni should also be tailored to get maximum benefits and results from alumni meet".

7. NABH Accreditation process was discussed and resolved to start the process for pre-entry level initially and subsequently for progressive level, if applicable.
8. There was also discussion on four days stay of students at villages for their training purpose. It was resolved to allocate 2-3 students to each family in concerned village. Mr. S.P.Jadhav, Deputy Registrar should take this responsibility for further necessary actions for same.
9. There was also a discussion on augmentation sports facilities and incentive policy to the researchers.
10. It was resolved to prepare an annual plan for recording lectures by faculty to be uploaded on the LMS. Dr. Mrs. V. V. Gaikwad and Dr. Mrs. V. R. Nikam were requested to prepare the plan for Clinical departments and the Pre- & Para clinical departments respectively which will include minimum one lecture for each faculty per year.
11. It was resolved to arrange next meeting on 19th April, 2018 where committee members are requested to prepare detailed presentations regarding their criterion work.
12. The meeting concluded with vote of thanks to the chair.



Coordinator



Chairman

**D. Y. PATIL EDUCATION SOCIETY, KOLHAPUR
(Deemed to be University)**

Action Taken Report on Minutes of the meeting dated 20th March, 2018

Sr. No.	Item	Action Taken
2	Criteria-wise Committee	A preliminary meeting with Criteria-wise Committee was organised and broader outline of all Criteria as per new NAAC Manual of July 2017 was shared criteria-wise with all Co-ordinators.
2	Institution Ethics Module	Ethics Module training program planned and requested Dean Office for deputation of faculty circular to all departments.
3	Increasing research publications in Pre-Para Departments	The Heads of the Pre-Para Departments are advised to encourage faculty to increase number of research publications. Further, they are also advised to appeal faculty to utilize different research facilities available in Centre for Interdisciplinary Research.
4	University SSRs of A+ NAAC Grade	IQAC Office has downloaded eight SSRs of Universities who got A+ NAAC Grade and shared with concern for study and reference purpose.
5	NABH Accreditation Process	NABH Core Committee was constituted to start the process for pre-entry level.
6	Annual plan for Recording lectures for LMS	Discussed with Dr. Mrs. V.V. Gaikwad an Dr. Mrs. V.R.Nikam for preparing annual plan to encourage the faculty to upload their lectures on LMS.


IQAC Co-ordinator